



FAMILY PLANNING CLINICAL CONSULTANT – *The Right Time* Initiative

Position: Family Planning Clinical Consultant for *The Right Time* Initiative
Status: Contract Position
On-site technical assistance and related work - \$100/hour up to 5 hours per month per assigned health center; Training - \$35/hour; Mileage - 57.5¢ per mile, >25 miles one way
Reports to: Clinical Manager

Missouri Family Health Council, Inc. (MFHC), is seeking Family Planning Clinical Consultants to support health centers located in Northeast, Southeast and Central Missouri involved in *The Right Time* initiative, a multi-year family planning collaborative aimed at reducing unintended pregnancies in the state of Missouri.

The Right Time is a six-year initiative, funded by Missouri Foundation for Health, that is based on the simple belief that everyone should have the opportunity to pursue the future they want, including if, when, and under what circumstances to get pregnant. Recognizing that the decision always rests with the patient, the effort – through education and awareness – aims to empower individuals to take control of their own health by improving information about, and removing barriers to, contraceptive services. With a focus on health disparities, the goal of *The Right Time* initiative is to reduce Missouri's unintended pregnancy rate by 10 percent.

MFHC, a private nonprofit based in Jefferson City, champions access for every individual to culturally sensitive, quality, sexual and reproductive health education and services. We achieve our mission by improving quality services through programming, and advocating to break down systemic policy barriers which decrease health equity and impede access to care. MFHC serves as the Program Offices for the Missouri Foundation for Health-funded initiative, *The Right Time*, and is the state's sole Title X family planning program grantee. Please join us at www.mfhc.org to learn more.

Position Summary:

This is a support position providing onsite clinician mentoring and health center oversight for 1-3 health centers. This position will work closely with each health center's Clinical Champion, and other clinical and administrative staff identified by the health center(s), to ensure high quality reproductive health services are delivered consistent with the programmatic standards of this initiative. The time commitment for this position could range from five (5) to fifteen (15) hours per month, dependent on the number of assigned health centers. The Family Planning Clinical Consultant reports to MFHC's Clinical Manager.

Responsibilities include:

- Conduct bi-weekly (occurring once every 2 weeks) health center visits for up to two hours per visit. In light of the COVID-19 pandemic, phone consults are acceptable.
- Evaluate clinical and educational/counseling (techniques) to ensure quality, comprehensive contraceptive counseling is delivered to all patients seeking such services through clinic

observation, one on one mentoring, and chart auditing. Evaluate administrative functions, such as clinic flow analysis and billing and coding operations, to optimize clinic efficiency and improve health center sustainability.

- Document and submit monthly report of observations, assessments, and summary of health center activities towards meeting the health center's stated objectives.
- Provide training and technical assistance based on the observed need of current staff or the request of the Clinical Champion, and provide orientation and training to newly hired staff, ensuring skill development that promotes the practice of clinical services at the highest standard.
- Provide LARC placement and removal mentoring.
- Assist with the development and delivery of semi-annual trainings for *The Right Time* participating health center staff.
- Attend and participate in required meetings as designated by MFHC and their funders related to the work of *The Right Time* Initiative.

Qualifications include:

- Passion for MFHC's mission of championing access for every individual to culturally sensitive, quality, sexual and reproductive health education and services.
- Position requires a current, unrestricted license as an advanced practice provider (nurse practitioner, certified nurse midwife, physician's assistant, MD or DO) in the state of Missouri.
- Minimum of 3 years of clinical experience in a reproductive health care setting required, with proficiency in LARC methods.
- Strong knowledge of best practices related to same-day access to contraceptive care.
- Candidate must possess strong communication skills and be able to communicate through verbal and written form effectively. The following personal attributes are necessary to this position: attention to detail, strong documentation skills & sensitivity to reproductive health issues.
- Ability to work with diverse health center personnel and programs in a helpful, yet firm manner.
- Candidates must have a valid driver's license and the ability to travel to assigned health center sites to conduct on-site clinical reviews of family planning practices and protocols.
- The ideal candidate will possess working knowledge of Desktop Tools, Microsoft Word, Excel, PowerPoint and Outlook.

Additional Job Information:

This is a contract position with each contract term for a period of up to two (2) years. Family Planning Clinical Consultants will be reimbursed at a rate of \$100 per hour. All Family Planning Clinical Consultants must attend MFHC sponsored training, and can request up to five (5) additional training hours per year. Training is paid at the rate of \$35 per hour, (first year training is estimated at 7.5 hours). Mileage will be reimbursed for travel that exceeds >25 miles one way. Monthly time commitment is approximately five (5) hours per month, per health center. Consultant can request one to three health centers.

Application Requirements:

If you are qualified and interested, please **email your cover letter and resume by October 28, 2020, to pwilkerson@mfhc.org**, or mail to: Clinical Manager, Missouri Family Health Council, Inc., P.O. Box 104475, Jefferson City, MO, 65110-4475. **MFHC will only consider candidates that submit both a resume and cover letter.**

No phone calls please. All resumes will be treated as confidential. EOE.