



Missouri Family Health Council, Inc.

FAMILY PLANNING CLINICAL CONSULTANT – *The Right Time* Initiative

Position: Family Planning Clinical Consultant for *The Right Time* Initiative
Status: Contract Position
On-site technical assistance and related work - \$100/hour up to 5 hours per month per assigned health center; Training - \$35/hour
Reports to: Clinical Manager

Missouri Family Health Council, Inc. (MFHC), is seeking Family Planning Clinical Consultants to support health centers located in Southwest Missouri and the St. Louis City area involved in *The Right Time* initiative, a multi-year family planning collaborative aimed at reducing unintended pregnancies in the state of Missouri.

The Right Time is a six-year initiative, funded by Missouri Foundation for Health, that is based on the simple belief that everyone should have the opportunity to pursue the future they want, including if, when, and under what circumstances to get pregnant. Recognizing that the decision always rests with the patient, the effort – through education and awareness – aims to empower individuals to take control of their own health by improving information about, and removing barriers to, contraceptive services. With a focus on health disparities, the goal of *The Right Time* initiative is to reduce Missouri's unintended pregnancy rate by 10 percent. MFHC is serving as the program office for this initiative.

MFHC, a private nonprofit organization, champions access for every individual to culturally sensitive, quality, sexual and reproductive health education and services. We achieve our mission in two primary ways: through advocacy to break down systemic policy barriers, which decrease health equity and impede access to services; and improving quality services through programming. For more information on MFHC, please visit www.MFHC.org.

Position Summary:

This is a support position providing onsite clinician mentoring and health center oversight for 1-3 health centers. This position will work closely with each health center Clinical Champion, and other clinical and administrative staff identified by the health center(s), to ensure high quality reproductive health services are delivered consistent with the programmatic standards of this initiative. The time commitment for this position could range from five (5) to fifteen (15) hours per month, dependent on the number of assigned health centers. The Family Planning Clinical Consultant reports to MFHC's Clinical Manager.

Responsibilities include:

- Conduct bi-weekly (occurring once every 2 weeks) health center visits for up to two hours per visit.
- Evaluate clinical and educational/counseling (techniques) to ensure quality, comprehensive contraceptive counseling is delivered to all patients seeking such services through clinic observation, one on one mentoring, and chart auditing. Evaluate administrative functions, such

as clinic flow analysis and billing and coding operations, to optimize clinic efficiency and improve health center sustainability.

- Document and submit monthly report of observations, assessments, and summary of health center activities towards meeting the health center's stated objectives.
- Provide training and technical assistance based on the observed need of current staff or the request of the Clinical Champion, and provide orientation and training to newly hired staff, ensuring skill development that promotes the practice of clinical services at the highest standard.
- Provide LARC placement and removal mentoring.
- Assist with the development and delivery of semi-annual trainings for *The Right Time* participating health center staff.
- Attend and participate in required meetings as designated by MFHC and their funders related to the work of *The Right Time* Initiative.

Qualifications include:

- Passion for MFHC's mission of championing access for every individual to culturally sensitive, quality, sexual and reproductive health education and services.
- Position requires a current, unrestricted license as an advanced practice provider (nurse practitioner, certified nurse midwife, physician's assistant, MD or DO) in the state of Missouri.
- Minimum of 3 years of clinical experience in a reproductive health care setting required, with proficiency in LARC methods.
- Strong knowledge of best practices related to same-day access to contraceptive care.
- Candidate must possess strong communication skills and be able to communicate through verbal and written form effectively. The following personal attributes are necessary to this position: attention to detail, strong documentation skills & sensitivity to reproductive health issues.
- Ability to work with diverse health center personnel and programs in a helpful, yet firm manner.
- Candidates must have a valid driver's license and the ability to travel to assigned health center sites to conduct on-site clinical reviews of family planning practices and protocols.
- The ideal candidate will possess working knowledge of Desktop Tools, Microsoft Word, Excel, PowerPoint and Outlook.

Additional Job Information:

This is a contract position with each contract term for a period of up to two (2) years. Family Planning Clinical Consultants will be reimbursed at a rate of \$100 per hour, which is inclusive of travel time and related travel expenses. All Family Planning Clinical Consultants must attend MFHC sponsored training. Training is paid at the rate of \$35 per hour, which is inclusive of travel time and related travel expenses (first year training is estimated at 7.5 hours). Monthly time commitment is approximately five (5) hours per month, per health center. Consultant can request one to three health centers.

Application Requirements:

If you are qualified and interested, please **email your cover letter and resume by April 22, 2019, to rbeul@mfhc.org**, or mail to: Director of Program Services, Missouri Family Health Council, Inc., PO Box 104475, Jefferson City, MO, 65110-4475. MFHC will only consider candidates that submit both a resume and cover letter.

No phone calls please. All resumes will be treated as confidential. EOE.